

To: WEA Branches and Scottish Local Associations
WEA Regions and WEA Scotland
WEA Trustees
WEA Patrons
Members of WEA Council
Standing Orders Committee
Affiliated Organisations

13th April 2018

Dear Colleague,

CONFERENCE 2018

Thank you to those who have already registered to attend the WEA's new annual conference.

If you have not yet booked, it will be taking place on **Saturday 12th May from 10.00am** across three venues linked by video conference.

University of London, Student Central, Malet Suite, WC1E 7HY
University of Salford, Chapman Building, M5 4WT
University of Edinburgh, Prestonfield Suite, John McIntyre Centre, EH16 5AY

A booking form is enclosed and more information, including a full programme, is available by logging in to the member website at wea.org.uk/conference-2018. Please pass this information on to any colleagues who may be interested in joining as conference is open to all WEA members.

Final Agenda

The documentation that you will need for conference business on Saturday afternoon is enclosed. This includes the Conference Handbook, with details of the programme, speakers and venues and the Final Agenda (document A) which contains:

1. Report from Trustees
2. Information on selection of Deputy President and Treasurer Association Officers and members of Standing Orders Committee.
3. Report from WEA Council
4. The Final Agenda of motions and amendments for consideration at conference
5. WEA Council's commentary on these motions
6. Report from Standing Orders Committee
7. WEA Conference Guidelines Part 2: Speaking to motions and amendments at conferences
8. Minutes of the previous WEA conference in 2016

The WEA
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The WEA Report of the Trustees and Financial Statements for the period since last WEA Conference are available for download on the WEA website in the publications section. The Governing Document is also available at wea.org.uk/governance. If you would like either of these documents as hard copy please email volunteering@wea.org.uk .

If you are a designated voting delegate then you will be issued with a voting card when you register at your chosen venue on the day of the conference.

Questions to Trustees

There will be an opportunity for members attending the conference to question the Trustees about their report. Questions should be submitted in advance as early as possible and not later than **5pm on 30 April 2018** to Pearl Ryall:

By email to pryall@wea.org.uk or by post to

Workers' Educational Association

4 Luke Street

London EC2A 4XW

Questions will be published on the member website and responses communicated directly to the questioner and posted on the member website. The written responses will also be available on the day of conference and Trustees will take supplementary questions from the floor on these responses.

Pearl will also be able to assist with any other questions you have regarding conference.

I look forward to seeing you at one of the venues.

Yours sincerely,

A handwritten signature in cursive script, appearing to read 'Ruth Spellman', written in dark ink.

Ruth Spellman OBE
Chief Executive
General Secretary