



Course details

Course title

Ace the interview

Course code

Q00027615

Course date

Start: 02/12/26

End: 10/12/26

Number of classes

5 sessions

Timetable

Wed 2nd Dec, 9:30 to 12:00

Thu 3rd Dec, 9:30 to 12:00

Tue 8th Dec, 9:30 to 11:30

Wed 9th Dec, 9:30 to 12:00

Thu 10th Dec, 9:30 to 12:00

Tutor

Irma Gough

Fee range

Funding available - £96.00

How you'll learn

You'll join a small group of fellow learners for classes at the venue indicated. Some materials may be provided in our virtual learning environment.

Got it!

In venue

Venue

Clovelly Centre (Southampton)
60-68 Clovelly Road
Southampton
SO14 0AU

Level of study

Beginners

Course overview

This course is funded by the Department for Education and only open to residents living in non devolved authorities. This practical course helps you build confidence and develop key communication skills for job interviews. You will explore what employers look for, how to prepare effectively and how to present yourself with confidence. Through group discussions, role-play, and mock interviews, you will practise answering common questions and use positive body language. You will also learn how to join and take part in an online interview using Microsoft Teams.

Course description

Interviews can feel daunting, especially if you're new to the job market or haven't taken part in one for some time. This friendly and supportive course is designed to help you build the confidence, communication skills and self-belief needed to perform well in a wide range of interview situations.

Throughout the course, you will explore what employers are really looking for and learn how to prepare effectively so you can present yourself positively and professionally. You'll develop practical techniques for speaking clearly, structuring your answers and demonstrating your strengths. We will also look at how to manage nerves, use confident body language and make a strong first impression. As more interviews now take place online, you will also learn how to join and take part in a Microsoft Teams interview.

Learning takes place through group discussions, practical activities and relaxed roleplay exercises that allow you to practise your skills in a safe environment. Your tutor will guide you step by step, offering encouragement and personalised feedback to help you grow. No previous interview experience is required, just a willingness to take part and build your confidence.

What financial support is available?

We don't want anything to stand in your way when it comes to bringing Adult learning within reach so if you need anything to support you to achieve your goals then speak to one of our education experts during your enrolment journey. Most of our courses are government funded but if you don't qualify or need

alternative financial help to access them then let us know.

What other support is available?

All of our digital content, teaching and learning activities and assessments are designed to be accessible so if you need any additional support you can discuss this with the education experts during your enrolment journey and we will do all we can to make sure you have optimal access.

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