



Course details

Course title

Preparation for Work in Retail

Course code

Q00027497

Course date

Start: 07/09/26

End: 04/12/26

Number of classes

24 sessions

Timetable

Mon 7th Sep, 12:30 to 15:00
Fri 11th Sep, 12:30 to 15:00
Mon 14th Sep, 12:30 to 15:00
Fri 18th Sep, 12:30 to 15:00
Mon 21st Sep, 12:30 to 15:00
Fri 25th Sep, 12:30 to 15:00
Mon 28th Sep, 12:30 to 15:00
Fri 2nd Oct, 12:30 to 15:00
Mon 5th Oct, 12:30 to 15:00
Fri 9th Oct, 12:30 to 15:00
Mon 12th Oct, 12:30 to 15:00
Fri 16th Oct, 12:30 to 15:00
Mon 19th Oct, 12:30 to 15:00
Fri 23rd Oct, 12:30 to 15:00
Mon 2nd Nov, 12:30 to 15:00
Fri 6th Nov, 12:30 to 15:00
Mon 9th Nov, 12:30 to 15:00
Fri 13th Nov, 12:30 to 15:00
Mon 16th Nov, 12:30 to 15:00
Fri 20th Nov, 12:30 to 15:00
Mon 23rd Nov, 12:30 to 15:00
Fri 27th Nov, 12:30 to 15:00
Mon 30th Nov, 12:30 to 15:00

Fri 4th Dec, 12:30 to 15:00

Tutor

Alice Lynden

Fee range

Funding available - £480.00

How you'll learn

You'll join a small group of fellow learners for classes at the venue indicated. Some materials may be provided in our virtual learning environment.

Got it!

In venue

Venue

Whitehawk
Whitehawk Road
Brighton and Hove
BN2 5NS

Level of study

E

Course overview

This course is funded by the Department for Education and only open to residents living in non devolved authorities. Are you interested in working in retail but not sure where to start? This course will help you build the skills and confidence you need to take your first steps into the retail industry. You'll learn about different types of shops, what the main job roles involve, how products are organised and how retail teams work together. Through fun, practical activities and simple retail simulations, you will practise communication, problem solving and basic store tasks in a supportive classroom environment. This course is perfect if you want to prepare for work, volunteering or further learning in retail.

Course description

If you'd like to start a career in retail but feel unsure where to begin, this course is a great place to start. Within this course you will learn the basics of how shops work, what different retail jobs involve, and the key skills that employers look for. No previous experience is needed, just enthusiasm and a willingness to learn.

Throughout the course, you'll explore different types of retail shops, how products are organised, and how pricing and labels help customers. You'll also learn about stock rotation, shop tasks and how retail teams support each other. Activities are practical, enjoyable and designed to build your confidence step by step.

You'll take part in retail simulations where you'll practise communicating clearly, following instructions and solving everyday shop?floor problems. You'll also learn how good retail practice helps customers and improves the running of the shop.

By the end of the course, you will understand how retail environments work, feel more confident talking to customers and colleagues, and have a stronger idea of which retail roles might suit you. This course can help you progress into further learning, volunteering or work in the retail sector.

What financial support is available?

We don't want anything to stand in your way when it comes to bringing Adult learning within reach so if you need anything to support you to achieve your goals then speak to one of our education experts during your enrolment journey. Most of our courses are government funded but if you don't qualify or need alternative financial help to access them then let us know.

What other support is available?

All of our digital content, teaching and learning activities and assessments are designed to be accessible so if you need any additional support you can discuss this with the education experts during your enrolment journey and we will do all we can to make sure you have optimal access.

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