



Course details

Course title

Language for Work

Course code

Q00027154

Course date

Start: 19/11/26

End: 18/12/26

Number of classes

10 sessions

Timetable

Thu 19th Nov, 13:00 to 15:00

Fri 20th Nov, 13:00 to 15:00

Thu 26th Nov, 13:00 to 15:00

Fri 27th Nov, 13:00 to 15:00

Thu 3rd Dec, 13:00 to 15:00

Fri 4th Dec, 13:00 to 15:00

Thu 10th Dec, 13:00 to 15:00

Fri 11th Dec, 13:00 to 15:00

Thu 17th Dec, 13:00 to 15:00

Fri 18th Dec, 13:00 to 15:00

Tutor

Penelope Golland

Fee range

Funding available - £192.00

How you'll learn

You'll join a small group of fellow learners for classes at the venue indicated. Some materials may be provided in our virtual learning environment.

Got it!

In venue

Venue

Nottingham learning centre classroom 2
39 Mapperley Road
Nottingham
Nottingham
NG3 5AQ

Level of study

Beginners

Course overview

This course is funded by the East Midlands Combined County Authority and only available to residents living within the East Midlands Combined County Authority area. Language for Work (Pre-Entry) supports adults who want to develop basic English for everyday workplace communication. The course builds on early confidence and introduces simple speaking, listening, reading and writing skills needed for entry-level work environments. Learners practise short conversations, follow simple instructions and recognise key workplace vocabulary. Activities are practical, supportive and designed to help learners understand what communication looks like in real work settings. This course prepares learners for further ESOL study and progression to Beginners Language for Work (Entry 1).

Course description

Language for Work (Pre-Entry) helps adult learners develop the essential English skills needed for everyday workplace communication. Building on early confidence, the course introduces simple speaking, listening, reading and writing tasks that reflect real-life work situations. Learners practise short conversations, follow simple instructions, recognise common workplace signs and complete basic written tasks such as writing their name or simple key words.

The course uses practical, interactive activities such as role-play, matching tasks, picture-based discussions and short listening exercises. Learners explore everyday workplace routines, simple job roles and basic expectations such as safety, punctuality and communication with colleagues. The focus is on helping learners understand and use familiar language in a supportive, low-pressure environment.

Learners also develop strategies for communication, such as asking for repetition, checking understanding and using visual cues. The course helps learners build confidence, develop independence and prepare for the next stage of ESOL learning.

By the end of the course, learners will feel more comfortable using English in simple workplace situations and will be ready to progress to Beginners Language for Work (Entry 1).

What financial support is available?

We don't want anything to stand in your way when it comes to bringing Adult learning within reach so if you need anything to support you to achieve your goals then speak to one of our education experts during your enrolment journey. Most of our courses are government funded but if you don't qualify or need alternative financial help to access them then let us know.

What other support is available?

All of our digital content, teaching and learning activities and assessments are designed to be accessible so if you need any additional support you can discuss this with the education experts during your enrolment journey and we will do all we can to make sure you have optimal access.

Source URL: <https://www.wea.org.uk/courses/esol/19-november-language-work>