



Course details

Course title

Pre-Entry Essential Digital Skills: Get Ready for Learning

Course code

Q00017843

Course date

Start: 01/10/24

End: 19/12/24

Number of classes

22 sessions

Timetable

Tue 1st Oct, 12:30 to 14:30

Thu 3rd Oct, 12:30 to 14:30

Tue 8th Oct, 12:30 to 14:30

Thu 10th Oct, 12:30 to 14:30

Tue 15th Oct, 12:30 to 14:30

Thu 17th Oct, 12:30 to 14:30

Tue 22nd Oct, 12:30 to 14:30

Thu 24th Oct, 12:30 to 14:30

Tue 5th Nov, 12:30 to 14:30

Thu 7th Nov, 12:30 to 14:30

Tue 12th Nov, 12:30 to 14:30

Thu 14th Nov, 12:30 to 14:30

Tue 19th Nov, 12:30 to 14:30

Thu 21st Nov, 12:30 to 14:30

Tue 26th Nov, 12:30 to 14:30

Thu 28th Nov, 12:30 to 14:30

Tue 3rd Dec, 12:30 to 14:30

Thu 5th Dec, 12:30 to 14:30

Tue 10th Dec, 12:30 to 14:30

Thu 12th Dec, 12:30 to 14:30

Tue 17th Dec, 12:30 to 14:30

Thu 19th Dec, 12:30 to 14:30

Tutor

Sheila Bailey

Fee range

Free to £184.80

How you'll learn

You'll join a small group of fellow learners for classes at the venue indicated. Some materials may be provided in our virtual learning environment.

Got it!

In venue

Venue

WEA York Court (Bristol)

7 York Court

Wilder Street

Bristol

BS2 8QH

Level of study

Pre-Entry

Course overview

This Pre-Entry Digital Skills course helps you get ready for studying and daily life. You will learn how to use Microsoft Teams to talk and work with others and Canvas VLE to find and manage your course materials. We will also show you how to use your smartphone and laptop for everyday tasks like emailing, storing files, fixing simple tech problems, and searching the internet. By the end of this course, you will feel confident using these digital tools, ready for your studies and daily life

Course description

Welcome to the Pre-Entry Digital Skills course! This course is designed to help you learn important digital skills for studying and everyday life.

In this course, you will learn how to use Microsoft Teams. You will practice sending messages, making video calls, and working on projects with your classmates and teachers. We will also show you how to use Canvas VLE. This is where you can find your course materials, submit your assignments, and check your grades.

You will also learn how to use your smartphone and laptop for daily tasks. We will teach you how to send and receive emails, store and organize files in the cloud, and fix simple technical problems. We will also show you how to use the internet safely and efficiently for research and other tasks.

Throughout the course, you will do practical activities and exercises to help you feel confident using these digital tools. By the end of the course, you will be ready to use digital tools for your studies and everyday life.

Join us and start your journey to becoming confident and skilled in the digital world.

What financial support is available?

We don't want anything to stand in your way when it comes to bringing Adult learning within reach so if you need anything to support you to achieve your goals then speak to one of our education experts during your enrolment journey. Most of our courses are government funded but if you don't qualify or need.

What other support is available?

All of our digital content, teaching and learning activities and assessments are designed to be accessible so if you need any additional support you can discuss this with the education experts during your enrolment journey and we will do all we can to make sure you have optimal access.

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