



Course details

Course title

Personal Development: Working in the UK (Level 1)

Course code

Q00017821

Course date

Start: 03/06/25

End: 24/06/25

Number of classes

10 sessions

Timetable

Tue 3rd Jun, 9:45 to 11:45

Wed 4th Jun, 9:45 to 11:45

Thu 5th Jun, 9:45 to 11:45

Tue 10th Jun, 9:45 to 11:45

Wed 11th Jun, 9:45 to 11:45

Thu 12th Jun, 9:45 to 11:45

Tue 17th Jun, 9:45 to 11:45

Wed 18th Jun, 9:45 to 11:45

Thu 19th Jun, 9:45 to 11:45

Tue 24th Jun, 9:45 to 11:45

Tutor

Irma Gough

Fee range

Free to £84.00

How you'll learn

You'll join a small group of fellow learners for classes at the venue indicated. Some materials may be provided in our virtual learning environment.

Got it!

In venue

Venue

Clovelly Centre (Southampton)
60-68 Clovelly Road
Southampton
SO14 0AU

Level of study

Level 1

Course overview

The "Working in the UK" course is aimed at ESOL E2/3 learners. It helps you understand UK job basics. You will learn about finding jobs, writing a CV, and preparing for interviews. The course covers workers' rights, such as pay and working hours, and UK workplace culture. You will also learn how to communicate well with employers and colleagues. By the end of the course, you will feel more confident about finding and keeping a job in the UK. This course is ideal for people who are new to the UK job market and need to improve their English skills. This course is free for anyone living in Southampton.

Course description

The "Working in the UK" course will help you understand and succeed in the UK job market. This course will guide you through the basics of employment in the UK, including important laws and regulations that protect workers. You will learn how to search for jobs effectively, write a strong CV, and prepare for job interviews. The course also covers the key aspects of UK workplace culture, helping you to understand what employers expect and how to communicate effectively with colleagues and managers. Topics include workers' rights, such as fair pay, working hours, and health and safety at work. You'll also learn about different types of employment contracts and what to look for when signing one. By the end of the course, you will know how to: Find and apply for jobs in the UK. Write a professional CV and cover letter. Succeed in job interviews. Understand your rights and responsibilities as an employee. Communicate effectively in a UK workplace. This course is perfect for anyone new to the UK or those who want to improve their understanding of working in the UK. It provides practical tips and essential information to help you start or progress your career in the UK.

What financial support is available?

We don't want anything to stand in your way when it comes to bringing Adult learning within reach so if you need anything to support you to achieve your goals then speak to one of our education experts during your enrolment journey. Most of our courses are government funded but if you don't qualify or need alternative financial help to access them then let us know.

What other support is available?

All of our digital content, teaching and learning activities and assessments are designed to be accessible so if you need any additional support you can discuss this with the education experts during your enrolment journey and we will do all we can to make sure you have optimal access.

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