

Course details

Course title

Personal Development: DWP Employability Skills

Course code

Q00014083

Course date

Start: 27/06/24

End: 11/07/24

Number of classes

3 sessions

Timetable

Thu 27th Jun, 12:30 to 14:30

Thu 4th Jul, 12:30 to 14:30

Thu 11th Jul, 12:30 to 14:30

Tutor

Ayman Ali

Fee range

Free to £25.20

How you'll learn

You'll join a small group of fellow learners for classes at the venue indicated. Some materials may be provided in our virtual learning environment.

Got it!

In venue

Venue

WEA (Leicester)
101 Hinckley Road
Leicester
LE3 0TD

Level of study

Beginners

Course overview

The 10-Hour Employability Skills Course for JobCentre Claimants is designed to empower individuals with limited English language abilities and minimal work experience. It covers key areas such as effective communication, CV writing, job searching techniques, interview preparation, and digital literacy, tailored to the needs of non-native English speakers. Participants will also learn about UK workplace culture and time management. Through interactive sessions and practical exercises, the course aims to enhance job readiness, providing the tools and confidence needed to navigate the job market and pursue employment opportunities effectively.

Course description

This Employability Skills Course, tailored for JobCentre claimants with limited English proficiency and minimal work experience, is a comprehensive 10-hour program. It delves into critical skills such as effective communication, CV writing, job search strategies, and interview preparation. The course is designed with non-native English speakers in mind, focusing on practical, real-world scenarios. Digital literacy, a key component, is emphasized to aid in online job searches and applications.

Upon completion, participants will be well-equipped to navigate the job market. Progression opportunities include advanced interview preparation courses, further learning in Digital Skills, and targeted English and Maths courses to strengthen language and numerical skills. These additional courses are aimed at enhancing overall employability, providing a broader skill set for diverse job opportunities.

What financial support is available?

We don't want anything to stand in your way when it comes to bringing Adult learning within reach so if you need anything to support you to achieve your goals then speak to one of our education experts during your enrolment journey. Most of our courses are government

funded but if you don't qualify or need alternative financial help to access them then let us know.

What other support is available?

All of our digital content, teaching and learning activities and assessments are designed to be accessible so if you need any additional support you can discuss this with the education experts during your enrolment journey and we will do all we can to make sure you have optimal access.

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