



Adult Learning Within Reach

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## Scotland Board – Terms of Reference

Date of approval by Board of Trustees: 15 July 2021  
(for implementation from 1 August 2021)

### Purpose of the Committee

In consideration of the distinct legislative, social policy, health and education systems, and funding arrangements in Scotland, the purpose of the Scotland Board shall be to:

- ▶ Ensure the sustainability of the Association in Scotland, taking account of current and future funding arrangements;
- ▶ Ensure that WEA provision is maintained, according to the values and principles of the Association;
- ▶ Provide assurances to the Board of Trustees that the development of WEA provision in Scotland adheres to WEA's charitable objects and its strategic aims as agreed from time to time by the Board of Trustees;
- ▶ Promote the profile of WEA through engagement and consultation with stakeholders in Scotland;
- ▶ Support and facilitate communication, engagement and consultation with Association members, students and staff in Scotland.

The Committee will aim to exceed WEA's statutory responsibilities for equality and diversity.

### Membership

The membership of the Scotland Board will be as follows:

- ▶ 3 Trustees appointed by the Board of Trustees, one of whom shall be the Scotland Trustee who will act as Chair;
- ▶ 3 members of WEA Scotland, normally the Convenor and two Vice Convenors, or otherwise to be elected by the Association membership in Scotland; and
- ▶ A minimum of 3 (and a maximum of 5) co-opted members, preferably living or working in Scotland.

The Convenor and Vice Convenor (or two members of WEA Scotland otherwise elected by the Association membership in Scotland and appointed to Scotland Board) shall represent Scotland Board on the WEA Council.

Any member of Scotland Board may be nominated by the Council or the Board of Trustees to become a member of any other committee of the Board of Trustees.

The Director for Scotland or their delegated representative will normally attend meetings of the Scotland Board. The Chief Executive & General Secretary and/or other members of WEA's Leadership Team may attend meetings of the Committee from time to time, as appropriate.

Secretariat shall be provided by the Management & Governance Officer for Scotland, or an alternate to be nominated by the Head of Corporate Governance & Company Secretary.