Course details

Course title
Entry Level Essential Digital Skills: Digital Skills for Everyday Living

Course code
Q00014880

Course date

Start: 03/06/24
End: 09/07/24

Number of classes
12 sessions

Timetable

Mon 3rd Jun, 9:30 to 11:30
Tue 4th Jun, 9:30 to 11:30
Mon 10th Jun, 9:30 to 11:30
Tue 11th Jun, 9:30 to 11:30
Mon 17th Jun, 9:30 to 11:30
Tue 18th Jun, 9:30 to 11:30
Mon 24th Jun, 9:30 to 11:30
Tue 25th Jun, 9:30 to 11:30
Mon 1st Jul, 9:30 to 11:30
Tue 2nd Jul, 9:30 to 11:30
Mon 8th Jul, 9:30 to 11:30
Tue 9th Jul, 9:30 to 11:30

Tutor
Andrew Roles

Fee range

Free to £100.80

How you'll learn

You'll join a small group of fellow learners for classes at the venue indicated. Some materials may be provided in our virtual learning environment.
Got it!
In venue

Venue

Sneinton Community CIC
Edale Road
Sneinton
Nottingham
NG2 4HT

Level of study
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Course overview

Does the thought of using computers, the internet and other digital technologies leave you feeling out of touch and overwhelmed? Have you thought about gaining some digital skills but didn't know quite where to turn? If the answer to these questions is a resounding "Yes!" then you will feel right at home on our new Digital Skills for Everyday Living course. Here at the WEA, we have been busy developing this new and exciting course for people with little or no experience of digital technologies who want to acquire the skills to become 'digitally literate' in their everyday life and work. Our aim is to empower you to confidently engage with the digital world of laptops, smart phones, email, news, word processing, social media, entertainment, shopping and more.

Course description

This course will guide you through a wide variety of engaging topics and tasks, all of which have been carefully crafted to ensure that you progress at a pace that is comfortable for you. Class sizes are small, and in addition to supporting each other on your 'digital journey', you have the support of a knowledgeable and friendly tutor.

You will use a laptop throughout the course to complete many hands-on tasks designed to develop your digital skills and confidence, including:

• Gathering information from the internet to assist with everyday activities and problems

• Setting up email and social media accounts to contact others and share information

• Using word processing and spreadsheet software to create useful documents

• Using online public services to access vital information

• Employing strategies to keep your devices and online communications safe and secure

• Discussions are another key component of the course and topics to be considered will include:

• The pros and cons of using computers, the internet and other digital technologies

• The rise of online misinformation and fake news and how to recognise these

You will build on the skills you developed on the Beginners' Digital Skills course. Rest assured, by the end of this course you will be fully prepared to confidently progress to the next level of digital development in your everyday life and work.

What financial support is available?

We don't want anything to stand in your way when it comes to bringing Adult learning within reach so if you need anything to support you to achieve your goals then speak to one of our education experts during your enrolment journey. Most of our courses are government funded but if you don't qualify or need.

What other support is available?

All of our digital content, teaching and learning activities and assessments are designed to be accessible so if you need any additional support you can discuss this with the education experts during your enrolment journey and we will do all we can to make sure you have optimal access.

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